

Intent: Needs to prepare an inspiration lecture (slide show) on repetitive shapes for Advanced Jewelry and Metalsmithing class	
Sub-Intent: Collecting slides to be digitized for class web site	
	Trigger: Student project on repetitive shapes due in a few weeks
Note: In progress: Browses "metals" slide drawers one image at a time by region. Already selected ~40 slides (on light box).	*Looks for slide based on artistry/content
Intent: To hold place in drawer	*Pulls previous slide up
Intent: Get a sense of the content	*Holds slide to overhead light
Note: Has two piles for slides: for lecture and for class website. "No's" are returned to drawer.	*Creates pile for lecture next to drawer on the counter
Intent: Repeats process to fill a slide carousel (80 maximum)	*Repeats looking for slides
	<i>Steps marked with * reflect a part of the "looking for slides" process</i>
	Trigger: Pulled enough slides
Intent: Place on light box for better viewing and arrangement	Walks across the way to light box with stack of slides
Note: Approximately 40 slides were already on the light box – she added another 30 or so to the box	Places slides right-side up on box
Note: Moves slides around like a puzzle . . .	Begins to arrange slide first by US artists and then by European
Note: Light box is approximately 4 feet wide and 1.5 to 2 feet tall.	Creates new rows of slides while arranging when necessary (~15 across)
Intent: Trying to define an order	Then arranges by date
Note: No real procedure for slides with unknown dates – guesses or fits them in where they look good	<i>Some slides not dated - guesses time period</i>
	Sets aside a couple of "No" slides
	Trigger: Needs to represent a particular artist and region
	*Looks for slides by artist (Alexander Calder)

	*Looks for slides by region (Germany)
	Walks across to the light box with slides
Intent: To preserve ordering scheme	Squeezes in newly selected slides
Intent: Certain slides she wants to group by artist	Changes order to group certain slides by one artist together rather than over time
	<i>Created exceptions in her ordering scheme</i>
Intent: Feels aesthetic is jumping so certain slides are grouped by “look”	Changes order to group some slides by aesthetics rather than over time
	<i>Created exceptions in her ordering scheme</i>
	Reconsiders re-ordering all the slides by aesthetic
	<i>Not happy with order</i>
	Keeps current order while making grouping exceptions
	Noticed that she left out a slide
Intent: Needs to figure out where this artist goes	Looks carefully through arranged slides
	Rearranged slides to make room for left-out slide
	<i>Disrupted the arrangement of near-complete structure</i>
	Trigger: Needs to make record of slides for slide library and for herself (checkout process)
Intent: Needs to know total amount of slides (68)	Begins to count slides by 2s
Note: Slide Library is a public space	<i>Distracted at times – lost count</i>
Intent: Copy machine can only take 20 slides at a time	Carefully stacks slides – counting – 20 at a time
Note: Needs to maintain order	<i>Distracted at times – lost count</i>
	Walks over to the copy machine (~15 feet away)
Intent: Uses the copies to identify metadata information during her lecture to her students.	Places slides carefully from left-to-right in 5 rows on the copier (label facing down and upright)
	<i>Much double-checking going on</i>

Intent: One for slide library files and one for her	Makes 2 copies
	Places copies face down
	Scoop slides back up
	<i>Careful to scoop them back up in the right order</i>
Intent: Begin loading carousel with slides	Grabs slide carousel from "teaching shelves"
Intent: Red dot serves as cue for correct placement in carousel	Looks for red dot on slide
	Double-checks each slide against overhead light
Note: She found one that was marked incorrectly	<i>Some slides are marked incorrectly – needs to double-check</i>
	Places first slide in carousel (slot 1)
	Goes back to the light box and grabs the next 20 -
	<i>Repeats counting, copying and carousel loading steps 4 times</i>
	After final set copies, staples each set together
Intent: Part of library procedure	Folds library's copy in half, writes her name, date and total number of slides (circled) she's taking
Note: She was going to numerically label her copy later with a red pen to match the sequence of the carousel slots	Files copy under last name on the counter
	Grabs slides for web site (~10) and placed them in a box
	Labeled box for her graduate student to find
Note: The web site is being designed by a grad student with the help TLTC who is digitizing the slides	Left box in the temporary holdings section known as "teaching slides" in the Slide Library